

Instructions for Veteran Access

1. Complete the attached form in its entirety.
2. Return the form, and a copy of your DD 214, to the respective operation by:
 - a. Encrypted E-mail: **Aero Club** – william.boswell.6@us.af.mil; **Golf** – john.tworig@us.af.mil
 - b. Mail: **Aero Club** 1360 Las Vegas St Dover AFB, DE 19902; **Eagle Creek Golf Course** 810 Greenway Drive Dover AFB, DE 19902
 - c. Drop the form off at the Dover AFB Visitor's Center .
3. Once the form has been vetted by the Security Forces staff, the manager of the operation will contact you.
4. If approved, you will have 30 days to pick up your access badge at the Visitor's Center.
5. Badges will be good for 6 months. At the end of the six month period, you will need to complete the attached form and resubmit to have the badge renewed. Please start the process a minimum of 15 days prior to expiration if you plan to renew.
6. For questions concerning this process, please contact the manager at the respective operation for assistance. Aero Club – 302-677-6365; Golf – 302-677-2988

Veteran Application for Base Access to the Golf Course and/or Aero Club

READ THIS FIRST

Base access for civilian use of the Eagle Creek Golf Course requires a background investigation.

Limited base access to civilian golfers and flight training students is awarded via an application for a Base Access Badge (BAB). This access requires an extensive background investigation normally completed within 10 working days following the receipt of the application.

When an individual applicant is approved, access will be permitted. Approved member must present his/her driver's license to the guard at the gate. **Veterans with an BAB are not authorized escort privileges.**

All personnel and their property are subject to search while on Dover AFB. Seat belts must be worn at all times while on base and talking on a cellular phone while operating a motor vehicle is prohibited.

Golf Course Authorization: The BAB authorizes the holder to enter at the housing gate only, turn left immediately after the gate onto High Street and travel directly to the golf course for use of the facility. When use of the facility is completed you must use the same route to directly exit the base. Any deviation from this route will result in the loss of base entry privileges.

Aero Club Authorization: The BAB authorizes the holder to enter the main gate only, travel straight to Atlantic Street and turn right, travel straight to Purple Heart Drive and turn right, travel straight to Perimeter Rd and turn left, travel straight to Las Vegas Rd and turn left to the flight training area (Aero Club) on the right. When flight training is completed, you must use the same route to directly exit the base. Any deviation from this route will result in the loss of base entry privileges.

Your personal data in this application will be used to complete a criminal background investigation to determine eligibility for access to the base. **Failure to complete all information will result in denial of request.** All personal data will be kept confidential and protected under the terms of the Privacy Act. Once background investigation is completed, all personal data collected will be destroyed. The BAB **will be valid not to exceed 6 months.**

I UNDERSTAND AND AGREE TO THESE TERMS AND CONDITIONS AND RELEASE MY PERSONAL DATA FOR THE PURPOSE OF OBTAINING ACCESS TO THE DOVER AFB GOLF COURSE AND/OR AERO CLUB.

SIGNATURE _____ DATE _____

For additional information or answers to questions, contact:

Eagle Creek Golf Course 810 Greenway Drive Dover AFB, DE 19902 Phone 302-677-2988	Aero Club 1360 Las Vegas St Dover AFB, DE 19902 Phone 302-677-6365
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PERSONAL DATA – VETERAN APPLICATION FOR BASE ENTRY

LAST NAME _____ FIRST _____ MIDDLE _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

DRIVERS LICENSE # _____ STATE ISSUED _____

SSN # _____

DATE OF BIRTH _____ U.S. CITIZEN? (Circle one): Yes or No

CONTACT PHONE _____

E-MAIL ADDRESS _____

Contact information will be used to notify individual when pass is ready for pick-up

DD FORM 214, CERTIFICATE OF RELEASE OR DISCHARGE FROM ACTIVE DUTY

NOTE: PRIVACY ACT-1974 AS AMENDED APPLIES

THIS FORM MAY CONTAIN PRIVACY ACT INFORMATION WHICH MUST BE PROTECTED IAW DOD 5400.11, AND IT IS FOR OFFICIAL USE ONLY (FOUO).

THIS SECTION COMPLETED BY THE SPONSORING ACTIVITY

ACTIVITY: Golf Course or Aero Club (circle applicable agency)

SPONSOR REVIEW:

Date: _____ Activity Supervisor: _____ Phone: _____

Golf Course Access: 7 days a week / 0800 hrs to 1700 hrs (Oct – Apr), 0700 hrs to 2100 hrs (May - Sep)/ 6 month period

Aero Club Access:

- o 7 Days of week
- o Times of day: 0600-2200
- o Badge Termination Date: _____ (not to exceed 6 months)

NOTE: The Aero Club Manager is responsible to validate and maintain records for proof of GI Bill eligibility prior to submitting the request for a Veteran BAB.

JOHN M. TWORIG
Golf Course Manager/Superintendent

WILLIAM M. BOSWELL
Aero Club Manager